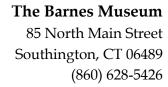


## Southington Public Library

255 Main Street Southington, CT 06489 (860) 628-0947





## SOUTHINGTON PUBLIC LIBRARY HOMEBOUND DELIVERY PROCEDURE AND SERVICE REQUEST FORM

The Southington Public Library is pleased to offer Homebound Delivery Service for Southington residents in need. Through this program, library materials are delivered to Southington residents who are permanently or temporarily homebound due to various reasons. Books, magazines, DVDs, music CDs, and more are dropped off and picked up by Library staff on a scheduled day each month.

## **ELIGIBILITY FOR HOMEBOUND SERVICES**

Patrons requesting homebound delivery services must:

- Be a Southington resident
- Be permanently or temporarily homebound
- Complete a Homebound Delivery Service Request form
- Have a viable means of contact: phone and/or email
- Have a valid Southington Library card (if you do not have one, we will help with library card registration before the first delivery)
- Provide a safe and appropriate environment for staff to make their deliveries

To sign up for this service, complete the form and email to Sandy DiCicco, Assistant Director/Head of Reference at diciccos@southington.org. If you have any questions, or you need to apply for homebound delivery over the phone, please call the library at 860-628-0947x5 and ask for Sandy.

## HOMEBOUND DELIVERY SERVICE REQUEST FORM

DATE:
HOMEBOUND DELIVERY RECIPIENT INFORMATION (required)
Name:
Delivery Address:
Phone Number and/or Email:
HOMEBOUND DELIVERY RECIPIENT LIBRARY CARD INFORMATION
Library card number:
Please indicate if this is an ongoing need or a temporary need.
Ongoing need
Temporary need, Start Date:End Date:
EMERGENCY CONTACT PERSON(S) (required)
Name(s):
Phone Number and/or Email:
Relationship:
INTERESTS (circle all that apply):
Romance, Classics, Mystery, Graphic Novels, Science Fiction, Poetry, Biographies, History, Religion, Travel
List any specific titles or authors you enjoy:
FORMATS (circle all that apply):
Books/Audio books: Large Print, Regular Print, Paperback, Books on CD
Movies/Music/More: Feature DVDs, TV Series, DVDs, Foreign Film DVDs, Documentary DVDs, Blu-Ray,
CDs Vinyl Records Video Game Puzzles Roard Games